

# HAVERI UNIVERSITY, HAVERI Four - Year B.A. (Hons.) Program SYLLABUS FOR III & IV SEMESTER 2022-2023 Course: JOURNALISM AND MASS COMMUNICATION

DISCIPLINE SPECIFIC CORE COURSES (DSCC) SEMESTER – III

DSCC Paper-1 Theory Code: 013JMC011:NEWS REPORTING AND ANALYSIS

DSCC - Practical Code:013JMC012: NEWS REPORTING AND ANALYSIS

**OEC Paper: Theory Code: 013JMC051FEATURE WRITING AND FREELANCING** 

DISCIPLINE SPECIFIC CORE COURSES (DSCC) SEMESTER – IV

DSCC Paper -1 Theory Code: 014JMC011: NEWS PROCESSING AND EDITING

DSCC: Practical Code: 014JMC012- NEWS PROCESSING AND EDITING

OEC Paper Code: 014JMC051: TRANSLATION FOR MEDIA

Effective from 2022-23

AS PER N E P - 2020

Sem.	Type of Course	Course Code	Instruction hour per week (hrs)	Total hours of Syllabus / Sem.	Duration of Exam (hrs)	Formative Assessment Marks	Summative Assessment Marks	Total Marks	Credits
Ш	News Reporting And Analysis	013JMC011	04	56	02	40	60	100	04
	News Reporting And Analysis	013JMC012	04	52	03	25	25	50	02
	Feature Writing And Freelancing	013JMC051	03	42	02	40	60	100	03
IV	News Processing And Editing	014JMC011	04	56	02	40	60	100	04
	News Processing And Editing	014JMC012	04	52	03	25	25	50	02
	Translation For Media	014JMC051	03	42	02	40	60	100	03

#### Haveri University, Haveri

#### **Programme Specific Outcome (PSO):**

Four year Integrated Course in Journalism and Mass Communication will bring in an overall familiarity of the field to the students. They should be proficient in theory and practice of the media in general.

**PSO-1** To launch students into the study of communication, media and journalism.

- **PSO-2** To spark students' curiosity about the fields of communication, media and journalism.
- **PSO-3** To prepare students for more complex and advanced-level courses in the subsequent Semesters
- **PSO-4** To identify the distinct but overlapping nature of the fields of communication, media and

journalism

- **PSO-5** To describe the key concepts and ideas relating to communication, media and journalism
- **PSO-6** To recognize the significance of changes in the practice of communication, media and journalism
- **PSO-7** The programme should prepare the students as 'ready to be recruited by the media houses, where the programme will ensure jobs to all the students who undergo this programme.
- **PSO-8** The products of the programme are open for changes in the field, that happen time to time and cope up the new challenges.
- **PSO-9** The programme ensures responsible citizens to the society as a product. The programme will facilitate job opportunities for all those who invest four years in attending this programme.
- **PSO-10** The programme ensures that the products of the programme are not only good in technology but also respect the ethics of the field.

# **B.A. Semester – III**

# DSCC-1 : News Reporting And Analysis (Theory) (Code: 013JMC011) Course Outcome (CO):

After completion of course (Theory), students will be able to:

**CO1**. To give a glimpse of writing for media and develop an interest in writing

CO2. Equip the students with new trends in Media Writing.

CO3. To identify events and issues and turn them into news.

CO4. To make use of the skills and techniques in reporting.

CO5. To make use of career opportunities in reporting.

CO6. To Introduce students to the skills of writing for the print media.

CO7. To Introduce students to specialized reporting skills and reporting

analysis.

DSCC03: 013JMC011- Paper: I- NEWS REPORTING AND	Total
ANALYSIS	Hrs: 56
Unit-I	14 hrs
News: Definitions, nature, concepts, elements and values. Sources of	
news: News agencies and internet as a source. Structure and components	
of news story; News writing skills; Inverted pyramid and other styles;	
Leads and types of Leads in news story.	
Unit-II	
Reporting:	
Organization of reporting section, Principles of reporting, functions, qualities,	14 hrs
and responsibilities of reporter. Professional Ethics.	
Kinds of reporting:	
investigative, interpretative, in-depth, and narrative; Civic, political, crime,	
sports, business, court reporting, mofussil, beat and weather reporting.	
Unit-III	
Types of news events:	
Speeches, seminars & conferences, press conferences, agitations. Reporting	
governmental and non-governmental communications; Covering communal	14 hrs
riots.	
Interviewing:	
principles, importance, techniques and types of news interviews, difference	
between print, television and broadcast interviews.	
Unit-IV	
Specialized reporting:	14 hrs
Legislative, science and technology, defense, human rights, women and child,	
health, sports, tourism, education, financial reporting, agriculture, lifestyle,	
cinema and culture.	

## **Books for Reference: English**

- 1. **Bill Kovach and Tom Rosenstiel,** (2001) The Elements of Journalism, Three Rivers Press.
- Brooks, B. S., Pinson, J. L., & Wilson, J. G. (2013). "Writing as a Journalist," chapter 11 in Working with Words: A handbook for media writers and editors. Boston; New York: Bedford / St. Martin's.
- 3. **Deborah Potter**, (2006) Handbook of Independent Journalism, Bureau of International-Information Programs, U.S. Department of State.
- 4. **Brooks, B. S., Kennedy, G., Moen, D. R., & Ranly, D**. (2014). The inverted pyramid. In News reporting and writing (11th edition). Boston; New York: Bedford / St. Martin's.
- 5. Lorenz, Alfred L, and John Vivian. (1995) News: Reporting and Writing Pearson Education POD.
- 6. **Izard, Ralph S.** (1994) Fundamentals of News Reporting, 6th edition. Dubuque, Iowa: Kendall/Hunt.
- 7. **Melvin Mencher**, (2010), News Reporting and Writing, 12th Ed McGraw-Hill, New York.
- 8. **The Missouri Group**. (2014) News Reporting and Writing, 11th edition, Bedford-St. Martin.
- 9. Steward, Charles J., and William B. Cash, Jr. (2003) Interviewing: Principles and Practices; Boston: McGraw-Hill.
- Tompkins, A. (2012). The art of the interview. In Aim for the heart: Write, shoot, report and produce for TV and multimedia (pp. 77-96). Washington, D.C.: CQ Press.

11. ಜಿಎನ್. ರಂಗನಾಥ, ಯಾಪ್ರೌಕೋಡ-ಕಾತಾಮುಧೇನು ಪ್ರಕಾಶನಭೆಂಗಳೂರು. 12 ಡಾ. ಖ ವಿ ಗುರುಪ, ಕಸ್ರಾದ್ಧಮ್ © ಪೋರ್ಟಿಂಗ್, ಕರ್ನಾ೬ತ ಕ ಮಾಧ ಬೆಕ್ಷಾಣೆಕೊಡೆಮಿ 13.ಗೋಪಾಲಕೃಷ್ಣ ತತ್ರೆಗಾಡಕೆ ಪ್ರತ್ರಿಕೋದ್ಯಮ, ಕ್ಯಾ೬ತ ಕ ಮಾಧಮ ಅಕಾಡೆಮಿ ಬೆಂಗಳೂರು. 14 ಎಮ್ ವಿ ಕಾಮುವಾತ್ ತ್ರಿ ಪ್ರತಿಕೋದ್ಯಮ ಕರ್ನಾ೬ತ ಕ ಮಾಧಮ ಅಕಾಡೆಮಿ ಬೆಂಗಳೂರು.

15. ಡಾ. ಬಿ ಕೆ ರವಿ, ಕಜಾನೂಡ್ಲಿ ಸಂ & ಟಿ ಎಸ್ ಅರ್, ಕಾಗ್ ೬೨ ಕ ಮಾಡಾಮೊದವ್ಅಗಳೂರು 16. ಡಾ. ಎ ಎಸ್ ಎಂಗ್ ಎಂಗ್ ಎಂಗ್ ಎಂಗ್ ಎಂಗ್ ಎಂಗ್ ಎಂಗ್ ಮಂದೇನು, ಕರ್ನಾ ೬೨ ಕ ಮಾದೃವು ಅಕಾಡೆ ಬಾಲಸುಬ್ರಹಾ

#### ಬೆಂಗಳೂರು

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17. ಡಾ. ನಿರಂಜನ ವಾನಹೊತ್ರಕೋದ್ಯಮಂ ಮತ್ತಿ ಪ್ರಾಸರಾಂಗ, ಮೆಸೂರು ವಿಶ್ರ ವಿದಾಲಯ.
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# GENERAL PATTERN OF THEORY QUESTION PAPER FOR DSCC/ OEC (60 marks for semester end Examination with 2 hrs duration)

#### Part-A

1. Question number 1-06 carries 2 marks each. Answer any 05 questions : 10marks

#### Part-B

2. Question number 07-11 carries 05Marks each. Answer any 04 questions : 20 marks

### Part-C

Question number 12-15 carries 10 Marks each. Answer any 03 questions : 30 marks (Minimum 1 question from each unit and 10 marks question may have sub questions for 7+3 or 6+4 or 5+5 if necessary)

#### Total: 60 Marks

Note: Proportionate weight age shall be given to each unit based on number of hours prescribed.



# **B.A. Semester – III**

## DSCC3: NEWS REPORTING AND ANALYSIS (PRACTICAL) ( Code:

## 013JMC012)

### **Course Outcome (CO):**

After the completion of course (Practical), students will be able to:

- **CO1.** To prepare the students as 'ready to be recruited by the media houses', where the programme will ensure jobs to all the students who undergo this programme.
- **CO2.** Understand the programme and open for the changes in the field, that happen time to time and cope up the new challenges.
- **CO3.** Ensures responsible citizens of the society as a product, will facilitate job opportunities for all those who completes the course.
- **CO4**. Ensures that the products of the course are not only good in technology but also respects the ethics of the field.
- **CO5.** Every students is expected to produce a practical journal at the end of the semester.

Distribution of marks						
<b>Formative</b>	Assessment (Internal	Summative Assessment (Semester				
Α	ssessment)	End Exam)				
1. Test:	10 Marks	1. Practical Exam:	15 Marks			
2. Assignment :	10 Marks	2. Viva Voce :	05 Marks			
3. Seminar:	05 Marks	3. Journal:	05 Marks			
Total	25 marks	Total	25 marks			

# QUESTION PAPER PATTERN FOR PRACTICAL EXAMINATION KARNATAK UNIVERSITY, DHARWAD

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# Syllabus for B.A. – III Semester

# OEC 003JMC051: Paper 3 – FEATURE WRITING AND FREELANCING

## **Course Outcome (CO):**

After completion of course, students will be able to:

CO1. To Introduce the students to the essentials of future writing and freelancing

CO2. To create interest in freelancing.

**CO3**. To use professional skills in structuring and presenting features.

CO4. To write features for print media.

CO5. To write with social concern.

OEC-1: FEATURE WRITING AND FREELANCING (Code:	Total Hrs: 42
003JMC051)	
Unit-I	14 hrs
Feature: Definition and Characteristics – Structure of a Feature	
Difference between news, features, articles and columns- Process	
and techniques of feature writing, feature headlines, Sources of	
Feature, Feature Syndicates.	
Unit-II	14 hrs
Types of features;	
Different feature articles - science feature, news feature, cultural	
feature, environmental feature, lifestyle feature; Modern trends in	
feature writing; Reviews and its Types Film, Theatre and Book.	
Unit-III	14 hrs
Freelancing –	
Meaning, Definition and Scope of Freelancing, Freelancing as a	
profession, Qualities of a Freelancer, Trends in Freelancing, Legal	
and ethical aspects of freelancing, Scope of freelancing in print and	
electronic media, freelancing in online media	

#### **Recommended Books/References**

- 1. How to Criticize books- O Hinkle and J Henry
- 2. Effective Feature Writing C A Sheenfeld
- 3. Modern Feature Writing H F Harrington and Elmer Scott Watson
- 4. Writing Feature Articles A Practical Guide to methods and Markets –Hennessey
- 5. Before My Eyes: Film Criticism and Comment Kauffmann
- 6. Beyond the Facts A Guide to the Art of Feature Writing
- 7. Freelancing **R K Murthy**
- 8. ಸುದ್ರಿಯಷ್ ಅತ್ಲಾನಿ, ರಂಜನ ವಾನಿಪಿಕ್ ಯ ಪ್ರಕಾಶನ #366 'ಮೌನ' ಎ ಮತ್ತು ಜ ಬ್ಲಾಕ್ ನವಿಲು ರಸ್ತೆ 570023
- 9. ನಾಡಿ ಚಿತ್ರೂ ನಿರಂಜನ ವಾನವಿಕ್ಷಾಯ ಪ್ರಕಾಂತಾನವು 373ನೆ ಎ ಮತ್ತು ಜಿ ಬ್ಲಾಕ್ ನವಿಲು ರಸ್ತೆ. ಮೈನು 570023
- 4. 10 ನು ಡಾರಂಜಹು, ನಿರಂಜನ ವಾನವಿಸ್, ಯ ಪ್ರಕಾಶನ #366 'ಮೌನ' ಎ ಮತ್ತು ಜ ಬ್ಲಾಕ್ ನವಿಲು ರಸ್ತೆ 570023
- 10. ಪ್ರಾಲಾಯನ್ನ ಪ್ರತಿಕೋಧವು, ಡಾ. ನಿರಂಜನ ವಾನ್ಯವಾಯಿಗೊಂಡು ಪ್ರಾಹ್ತಾಶಹಕ್ಕಾಣಕ್ ನ'ವಿಲು ರಸ್ಮೊಮೊಸೂರು.570023

# Details of Formative assessment (IA) for DSCC theory/OEC: 40% weight age for total marks

Type of Assessment	Weight age	Duration	Commencement
Written test-1	10%	1 hr	8 <sup>th</sup> Week
Written test-2	10%	1 hr	12 <sup>th</sup> Week
Seminar	10%	10 minutes	
Case study / Assignment /			
Field work / Project work/	10%		
Activity			
Total	40% of the maximum		
	marks allotted for the		
	paper		

#### GENERAL PATTERN OF THEORY QUESTION PAPER FOR DSCC/ OEC (60 marks for semester end Examination with 2 hrs duration)

- Part-A
- 1. Question number 1-06 carries 2 marks each. Answer any 05 questions : 10marks

#### Part-B

2. Question number 07- 11 carries 05Marks each. Answer any 04 questions : 20 marks

#### **Part-C**

3. Question number 12-15 carries 10 Marks each. Answer any 03 questions : 30 marks

(Minimum 1 question from each unit and 10 marks question may have sub questions for 7+3 or 6+4 or 5+5 if necessary)

**Total: 60 Marks** 

Note: Proportionate weight age shall be given to each unit based on number of hours prescribed.



# **B.A. Semester – IV**

# DSCC: NEWS PROCESSING AND EDITING (Theory) (Code: 014JMC011)

# **Course Outcome (CO):**

After completion of course (Theory), students will be able to:

**CO1.** Understand the basics of editing and publication process.

CO2. Provide an overview of the editing process.

**CO3.** Train in writing and editing techniques.

CO4. Write and edit news stories.

**CO5.** Design newspaper / magazine pages.

DSCC Paper-1 : NEWS PROCESSING AND EDITING (Theory) (Code:	Total Hrs:
014JMC011)	
Unit-I:	14 hrs
Introduction: Editing-	
Meaning, Definitions, importance, principles, functions and techniques of editing. ; Importance of design in print media, Designing special supplements; Style sheet.	
Unit-II :	14 hrs
<b>Editorial Page</b> ; Editorial writing and its significance; Types of Editorials;, Op-ed Page, Letters to the Editor, Middles; Headlines –Photo Editing and Caption Writing; Column writing and types of columns; Ethical Aspects of Editing	
Unit-III :	14 hrs
Concept of Newspaper Design: Types of Newspaper Layouts, Principles of Designing, Dummy; Front Page Design, Pagination software; Present Trends in pagination; Translation – Meaning, Principles, Techniques and Types.	
Unit-IV	14 hrs
Newsroom Setup: Organizational structure and functions of a typical newsroom; Editor; Role and responsibilities of an Editor; Executive Editor; News Editor; Chief Sub-editor, Sub-editor, Sections in editorial.	

### **Recommended Books/References**

- The Elements of Editing: a modern guide for editors and journalists by Arthur Plotnik: Collier Macmillan
- 2. Outline of Editing by K M Joseph: Anmol Publication
- 3. Advanced Journalism by Adarsh Kumar Varma: Har-Anand Publications Ltd
- 4. Words on Words by John M Bremner: Columbia University Press
- The Glamour of Grammar: A Guide to Magic and Mystery of Practical English by Roy Peter Clark: Little, Brown company
- 6. Editing and Design by Harold Evans: William Heinemann Ltd
- News Reporting and Editing by K M Shrivastva: Sterling Publishers Private Limited
- 8. Computer Application for Journalism by Rahul Singhai: EssEss Publication
- 9. Editing: A handbook for Journalists by **T J S George**; IIMC Publication
- 10. Editing by **B N Ahuja and S SChhabra**: Surjeet Publication.
- 11. ಎಮ್ ವಿ ಕಾಮವತ್ ತ್ರಿ ಪತ್ರಿಕೋಧ ಮ ಕರ್ನಾ ಮತ್ ಮ ಅಕಾಡೆಮಿ ಬೆಂಗಳ
- 12. ಅರುಕಾ ಕುಮಾರಸಾಯ್ದಿ ಜಗದಗಲ ಮುಗಿಲಗಲ, ಕರ್ನಾ ಮತಿ ಮಾಗ್ ಮಾರು ಅಕಾಡೆಮಿ ಬೆ
- 13. ರಘುನಾಥ ಚುರ್ಯಾತಾ ವ್ಯಾಯೋಗ, ಕರ್ನಾ ಮತಿ ಮುದ್ರವು ಅಕಾಡೆಮಿ ಬೆಂಗಳೂರು
- 14. ಎಂ ವಿ ಕಾಮತ, ್ ವತ್ತಿ ಪತ್ರಿಕೋದ ಮ, ಕರ್ನಾ ತತ್ ಮಾಧ ಮ ಅಕಾಡೆಮಿ ಬೆಂಗಳೂ
- 15. ಕೆ.ಜೆ.ಜೋಸಮೆಮ್, ಕೋದಮ ಪಂಚಿಯ, ಪ್ರಸಾರಾಂಗ ಮೆಸೂರು,ವಿ.ವಿ, ಮೆಸೂರ
- 16. ಶಿವಾನಂದ ಜೆಷ್ಟುತ್ತಿ ಕೋದ್ಯಮ:ಮೃತ್ತಿ ಮಾರ್ಗದರ್ಶಿ, ಸವಿ ಸೇಹ ಪ್ರಕಾಶನ,ಹುಬ
- 17. ಜಿ.ಎನ್. ರಂಗನಾಥರಾಹ್ ತ್ರಿಕೋಡ-ಹಾಮುಧೇನು ಪ್ರಕಾಶನ,ಬೆಂಗಳೂರು.

# GENERAL PATTERN OF THEORY QUESTION PAPER FOR DSCC/ OEC (60 marks for semester end Examination with 2 hrs duration)

Part-A

1. Question number 1-06 carries 2 marks each. Answer any 05 questions : 10marks

#### Part-B

2. Question number 07-11 carries 05Marks each. Answer any 04 questions : 20 marks

## Part-C

**3.** Question number 12-15 carries 10 Marks each. Answer any 03 questions : 30 marks

(Minimum 1 question from each unit and 10 marks question may have sub questions for 7+3 or 6+4 or 5+5 if necessary)

## Total: 60 Marks

# Note: Proportionate weight age shall be given to each unit based on number of hours prescribed.



# **B.A. Semester – IV**

# DSCC-4: NEWS PROCESSING AND EDITING (Practical) (Code: 014JMC012)

Course Outcome (CO): After completion of course (Practical), students will be able

to:

**CO1.** Prepare students to analyze and edit the pages of news paper.

CO2. Understand the skills of paginations.

**CO3.** Acquire skills to make news attractive and readable.

**CO4.** Write and edit news stories.

**CO5**. Every student is expected to produce a practical journal at the end of the

#### semester.

DSCC-4: NEWS PR	OCESSI	NG AND EDITING (Practi	cal) (Code:	52hrs		
014JMC012)						
	Practi	cal Components				
1. Write an editorial on any current issue.						
2. Write a letter to the	editor al	oout any civic issues.				
3. Translate a news rep	oort fron	n a Source Language to T	arget			
Language.	•		C			
	ies and p	rovide suitable headlines				
5. Capture 5 photograp	phs & ca	ption them.				
	-	signments:				
Editing at least 5 stories						
Rewriting at least 5 poorly written stories						
Headline writing and caption writing exercises						
Designing news paper and magazine pages						
		stories; Rewriting poorly	drafted copies			
0			I			
		bution of marks				
Formative Assessmen	· · ·	Summative Assessmen	t (Semester End			
1. Test:	10	Exam)				
Marks	10	1.Practical Exam:	15 Marks			
2. Assignment :	10	2. Viva Voce :	05 Marks			
Marks	05	3. Journal:	05 Marks			
3. Seminar: Marks	05	Total marks	25			
Total	25	marks				
marks	43					
111AI N3						

# QUESTION PAPER PATTERN FOR PRACTICAL EXAMINATION HAVERI UNIVERSITY, HAVERI

Duration:- 03 Hrs.	Marks:25
Answer any three of the following. Ea ಯಾವಧಾದರೂ ಮೂರು ಪ್ರಶ್ನೆಗಳಿಗೆ ಉತ್ತರಿಸಿ. ಪ್ರತಿಂತಿ ಘಿತೆ ೦=ದ ಹಿ ಬಾಕ್ಗೆ ಡಿನಾ	ch question carries four marks ನಾಲಕ್ಕು ಅಂಕಗಳು
01.	
02.	
03.	
04.	
05. Viva:	05 Marks

06. Journal:

05 Marks 05 Marks

# **B.A. Semester – IV**

## **OEC Paper: TRANSLATION FOR MEDIA (OEC014JMC051)**

**Course Outcome (CO):** After completion of course (Practical), students will be able to:

- CO1. To examine journalistic discourse
- **CO2.** To focus on differences in language used in print media.
- **CO3.** To follow the current print media techniques of translation and practice the translating media texts and build journalistic terminology .
- CO4. Students will be able to translate print media news items.
- CO5. Differentiate different text types in media such as news, articles, and

advertisements.

OEC014JMC051 :Paper 4- TRANSLATION FOR MEDIA	Total Hrs: 42
Unit-I:	14 hrs
Translation:	
Meaning, Definition, Nature, Scope and Significance; Principles and Techniques	
of Translation. Difference between literary translation and translation for media;	
Tools for translation.	
Unit-II:	14 hrs
Process of Translation:	
Source, language, Target Language, Co-ordination, Guidelines for Translation; Free,	
Paraphrasing, Summarized, Semantic and Word to Word Translation. Machine	
translators	
Unit-III :	14 hrs
Types of Translation:	
Literary, Administrative, Qualities of a translator; Challenges of translation from	
English to regional languages. Trends in media translations, Difference between	
print and electronic media translations.	

#### **Books for reference:**

- 1. Understanding Media: Marshall Mchuhan Pub: Rantidge Classics.
- 2. Language the Basics: R. L. Tansk
- 3. Semiotics: The Basics: Divid Chandar Pub: Foundation Books, New Delhi.
- 4. Aspects of Language and Translation: Steiner G Pub: Oxford University Press
- 5. The Scandals of Translation: Lawrence Venuti

6. Media and Translation – Christina Schaeffineo – Pub: Cambridge Scholars Publishing

7. Good Writing for Journalist – Angela Phillips – Sage Publications.

8. ಅಭಿವೃಧ್ಧಿಗಾಗಿ ಸಂವಹನ. ಸುವಾರು ಸಾಂದವಚ್ .ಎಸ್ ಆಡ್.ಎಬ್ಲಿ ಕೇಶನ್ನ.

# Details of Formative assessment (IA) for DSCC theory/OEC: 40% weight age for total marks

Type of Assessment	Weight age	Duration	Commencement
Written test-1	10%	1 hr	8 <sup>th</sup> Week
Written test-2	10%	1 hr	12 <sup>th</sup> Week
Seminar	10%	10 minutes	
Case study / Assignment / Field work / Project work/ Activity	10%		
Total	40% of the maximum marks allotted for the paper		

# GENERAL PATTERN OF THEORY QUESTION PAPER FOR DSCC/ OEC (60 marks for semester end Examination with 2 hrs duration)

Part-A

1. Question number 1-06 carries 2 marks each. Answer any 05 questions : 10marks

#### Part-B

2. Question number 07-11 carries 05Marks each. Answer any 04 questions : 20 marks

#### Part-C

**3.** Question number 12-15 carries 10 Marks each. Answer any 03 questions : 30 marks

(Minimum 1 question from each unit and 10 marks question may have sub questions for 7+3 or 6+4 or 5+5 if necessary)

Total: 60 Marks Note: Proportionate weight age shall be given to each unit based on number of hours prescribed.

